



Morrice Elementary

Entry Plan

2020-2021



The Mission of Morrice Area Schools is to prepare all students for career and college success and to foster a sense of community service and responsibility.

General Overview & Parameters:

Morrice Area School District is offering the following guidance with regard to returning to school for the 2020-2021 school year. While we will try our best to come back to school as normal as possible on August 26, we also have to follow the direction of the Shiawassee County Health Department. This building plan was developed to support the district-level entry plan while providing specific details around Morrice Elementary school's entry.

As a district, we will make every effort to provide a safe and healthy environment for our students and staff, however, there are inherent risks with participation in group activities during this time. Therefore, the District cannot guarantee that your child will not be exposed to the virus or those who may have been affected; but, as we always do, we will continue to prioritize the safety of your child. We need to prepare our schools to reduce the chance that anyone will acquire this infection during the school day and be armed with a protocol to respond to a case of infection in a school.

COVID-19 is still here. It is still a threat, but it is a threat that we can learn to adapt our behaviors to live alongside, rather than in fear. We have come a long way since the first case in March. Our community is stronger, wiser and safer because of what we have learned.

All staff, students, and visitors will be required to wear a face covering when social distancing of at least six feet is not possible (such as when working with a partner or in a small group). We have worked hard to provide six feet of social distancing space as much as possible in classrooms, hallways, and cafeterias. We understand that there may be medical considerations or other circumstances that may exempt some from this requirement. We also recognize this could be more challenging for our elementary students, and we will work to accommodate younger students and individuals on a case-by-case basis.

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Arrival Procedures

Arrival/Dismissal:

- MES School Hours: 7:55 a.m. - 2:53 p.m.
- Doors open for students to enter at 7:50 a.m.
- Students will report directly to their classroom upon arrival in the building. Signs will be placed outside and around the building as a reminder for students to physically distance themselves from their peers while entering or moving about the school building.
- Upon dropping your child off, please remind them that their first responsibility as they enter the building is to either wash their hands or use the hand sanitizer located in the entrance of buildings or in their classroom. Students will be expected to wash their hands or use hand sanitizer frequently throughout the day. Sanitation stations will be located in every classroom and in areas throughout each building.

Please be patient with district employees as they work to implement new protocols. Arrival and dismissal procedures may initially take more time than in previous years. Your understanding is appreciated.

Bus Drop Off:

- Bus riders will be dropped off in the circle drive (see map below). We will unload one bus at a time. The buses are set to arrive at Morrice Elementary school at staggering times to allow students to unload immediately upon arrival to avoid congregating.

Private Transportation:

- If possible, we are encouraging parents to drive their child to and from school each day to reduce the number of students riding the bus.
- Signs will be posted to direct the flow of drop-off and pick-up traffic.

Arrival:

- Please drop students off at 7:50 to avoid the gathering of students before doors open. Doors will open for unloading at 7:50 a.m.
- Private Transportation will be a single file line. We will have staff members welcoming students in the building. Please do not get out of your vehicle to limit vehicle/student congestion.
- Students in kindergarten or first grade, who do not have an older sibling, will have an adult greet them at their door. Kindergarten and first grade students with an older sibling may have the older sibling walk them to class for the first couple weeks of school, until the child becomes acclimated to our school building.
- It will be helpful if you practice with your child how to remove their seat belt on their own prior to the start of school.

PLEASE REMAIN IN YOUR VEHICLE AND ALLOW THE STUDENTS TO GET OUT OF THE VEHICLE ON THEIR OWN.

Please see the diagram below of the traffic flow.



Dismissal

Parent Request for a Change in Student Transportation:

- Calls requesting a change in a student's evening transportation must be received in our office by 2:15 p.m. each day. This will allow our office staff to have time to communicate the change with all parties and get students in the location they need to be. We will keep accurate records of where students are located for contact tracing purposes.
- We apologize, but students will NOT be permitted to ride the bus home with other students this year. All students must ride the bus they signed up to utilize with the transportation department.

Bus Transportation Dismissal:

- Bus transportation is only available to students who enrolled in bus transportation.
- Seating will be arranged by families.
- Students will NOT be permitted to ride the bus home with other students this year. All students must ride the bus they signed up to utilize with the transportation department.

Private Transportation Dismissal:

Please arrive on time and stay in a single file line extending around the parking lot.

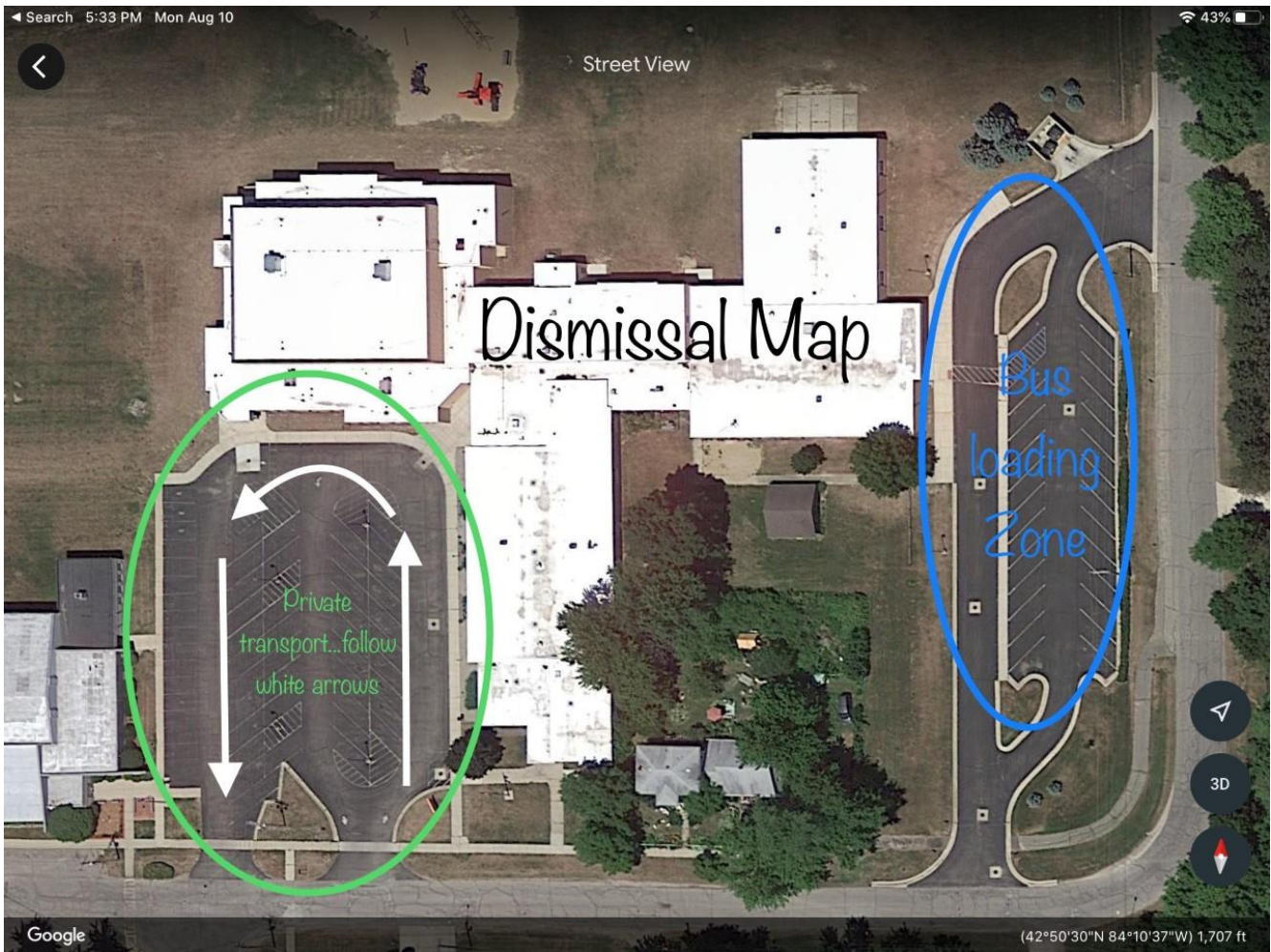
- Please remain in your vehicle.
- A staff member will check to see your vehicle tag as you are picking up your children.
- ID will be required for student pick up if you do not have a tag.
- Arriving during the scheduled time (2:45 p.m.) will limit congestion, limit wait time during pick up, and allow the steady flow of traffic during pick up time for students.

PLEASE BE PATIENT WITH STAFF AS THIS WILL BE NEW TO ALL OF US!!! TOGETHER WE CAN MAKE THIS PROCESS SMOOTH!!!

→ REMINDER...PLEASE REMAIN IN YOUR VEHICLE TO LIMIT CONTACT!!!

→ ALL PRIVATE TRANSPORT WILL NEED TO FOLLOW THE DISMISSAL FLOWCHART.

→ VISITORS WILL NOT BE PERMITTED.



→STUDENTS MAY NOT BE PICKED UP AT THE FRONT OFFICE DURING DISMISSAL. ALL PRIVATE TRANSPORT FOR STUDENT PICK-UP WILL NEED TO FOLLOW THE DISMISSAL FLOWCHART.

Breakfast Procedures

- MES will provide elementary students breakfast in their classroom.
- Breakfast will be delivered and eaten in the classroom upon arrival.
- Sanitation stations will be available in each classroom.

Hallway Procedures

- Students will use specific expectations in every hallway that will be taught when they return to school.
- To encourage social distancing, hallways will be marked with an X with a directional arrow, placed 6 feet apart to help students maintain spacing.
- Students and classrooms will stay to the right side of each hallway, following the directional arrow.
- Teachers will utilize multiple doors to avoid congestion and help provide distancing when entering and exiting the building.

Restroom Procedures

- MES classrooms will be assigned specific restrooms to use with scheduled times to reduce the number of students in any given area (as much as possible).
- During necessary restroom times, outside the schedule, students will be expected to maintain social distancing in the restrooms as much as possible. Signage will be posted as reminders of social distancing expectations and proper hand washing procedures.
- Teachers will limit the number of students in the restroom at one time.
- Teachers will regularly remind students to stand at a distance and educate students about the importance of effective handwashing.
- Each student will use the water dispenser to fill the water bottle he/she brings in from home.
- Please send a clean water bottle each day.
- Classes will have specific times to use the fill stations so hallways are not crowded.

Classroom Procedures

- Classroom doors will remain open to reduce the number of contacts with the door knob.
- Seating charts posted on the first day of class for students.
- Students should sanitize hands when entering the classroom.
- Students should social distance at least 6 feet apart, or to the extent possible.
- Special programs and celebrations inviting parents into the classroom are suspended until further notice.
- Teachers will sanitize hands before passing out papers. Students will not distribute papers to other students. Students will turn in paper assignments or tests to a central location.
- The teachers will disinfect desktops/tables frequently.
- Teachers have the flexibility to move classes outside to maximize distance between students.
- As much as possible, student desks and tables will be spaced and positioned for social distancing to the extent possible.
- There will be barriers and/or social distancing set up for seating and small groups.

- Masks will be used in classrooms in the 6th grade.

Playground Procedures

- Classes will remain in their “cohorts” for recess and lunch settings. This means that each classroom will have a section of the playground to use during recess. There will be a rotation schedule that classrooms will cycle through from day to day in order for all students to use the various playground structures, outdoor spaces, etc. Spacing and fresh air will be available during recess, so masks will not be required when social distancing can occur.
- The MES playground will be zoned into sections. Classes will be scheduled times to utilize specific zones of the playground on a rotating basis.
- Playground equipment will be sanitized on a regular basis.
- Students and staff will be required to use hand sanitizer/wash their hands before and after recess.

Lunch Procedures

- Students who pack their lunch will keep their lunch in their backpack or cubby until lunch time.
- School lunch will be available as in the past.
- Lunch will be in the classroom with their cohorts.
- Lunch procedures will be reviewed weekly.
- Tables and desks will be wiped down after lunch.
- Safety and health measures will be adjusted based on current guidelines and conditions.
- Unfortunately, parents and visitors will not be allowed to eat lunch with students until further notice.

Parent Entry and Visitors

- During the pandemic, we will not be allowing nonessential visitors into the school.
 - Parents bringing a student (after school has started), picking up a student early, dropping off an item, etc. will pull alongside the main entrance and contact the office at (517) 625-3141 ext. 2.
 - Please remain in your vehicle.
 - Signs will be posted at the main entrance with reminders and the office telephone number listed.
- Vendors will receive a health screening before signing in. (Vendor examples are food suppliers, service repairmen, etc.) Masks WILL be required for these individuals.
- Accurate records will be kept of everyone permitted inside the building in case an outbreak occurs to assist with contact tracing efforts.

Class Parties/Field Trips

- Class parties are acceptable but will be planned by the students. Unfortunately, we are unable to have outside visitors at the parties at this time.
- Until further notice, field trips are discontinued until there is an improvement/status change regarding the pandemic.

Classroom Libraries

- Books will be wiped down in classroom libraries between uses.

Birthday Treats / Snacks / Food

- Students should only bring individually wrapped store bought items for class treats.
- Teachers will use gloves to unwrap and distribute treats to students.
- Please make arrangements with the classroom teacher prior to sending in class treats for events or birthdays.

Special Areas – We will continue to monitor state recommendations as it pertains to these subject areas.

Art

- Students will be having art class in their classroom with their cohort.

Music/Band

- Group singing activities will be limited and replaced with alternate modalities. If singing is employed, face coverings are required.
- Movement activities will employ the same distancing as regular classroom activities. No partnering or close contact group movement activities. Games and activities that require touch or passing objects will be suspended.
- At this time, due to health and safety concerns, band is being replaced with Music Appreciations.

PE

- Weather permitting, students may go outside for all physical education activities.
- PE equipment will be on a rotation for class use.
- Equipment and supplies will be wiped down between classes.

Open House/First Days of School

- Open House for first through sixth grades will be virtual. More details will be coming.
- Kindergarten parents will be receiving information about an in-person teacher meeting.
- Students may bring the supplies with them the first few days of school.
- Supplies will not be shared between students.

Designated Health Monitor

- Our health monitor will be located in a designated location in each building. This person is responsible for monitoring any student health issues to include Covid-19 concerns (fever, cough, and other symptoms).
- The health monitor will contact parents/guardians if a student needs to be sent home.
- Please follow student pick-up protocol in the event your student is sent home sick.
- Our families are our first line of defense. If your student is symptomatic, please keep your student at home until they test negative OR have recovered according to CDC guidelines.

Helpful links

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

<https://dese.mo.gov/communications/news-releases/dhss-and-dese-address-frequently-asked-questions-about-school-reopening>

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

<https://www.cdc.gov/handwashing/when-how-handwashing.html>

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>