

Elementary School ✓  
 111 E. Mason St.  
 Morrice, MI 48857  
 517-625-3141

## Morrice Area Schools Emergency Drill Documentation Form

Jr./Sr. High School  
 691 Purdy Lane  
 Morrice, MI 48857  
 517-625-3143

Fire Drill			Continuous blast of the alarm			
Date	Time	Duration	Signature	ToD	Cw	Comments
9/25/2017	10:a.m.	3min 52 sec	Kelly Roe	S		
10/5/2017	10:40 a.m.	3 min 20 sec	Kelly Roe	O		
10/12/2017	2:00 p.m.	2 min 25 sec	Kelly Roe	S		
10/25/2017	12:40 p.m.	2 min 40 sec	Kelly Roe	S		
4/19/2018	2:00 p.m.	2 min 50 sec	Kelly Roe	R		
5/7/2018	1:00	3 min 12 sec	Kelly Roe	S		

Lockdown						
Date	Time	Duration	Signature	ToD	Cw	Comments
11/7/2017	10:45 a.m.	4 min	K. Roe	S		
2/15/2018	1:45 p.m.	3 minutes	Kelly Roe	S	L	
3/27/2018	2:00 p.m.	4 minutes		S		

Tornado Drill			Series of short blasts of the alarm.			
Date	Time	Duration	Signature	ToD	Cw	Comments
11/13/2017	9:40 a.m.	3 minutes	Kelly Roe	S		reviewing student locations
3/9/2018	2:00 p.m.	2 min 30 sec	Kelly Roe	S		

Time of Drill (ToD) - Standard (S), Class Change (C), Recess (R), Other (O)  
 Coordinated with (Cw) - Emergency Management (E), Law Enforcement (L), Fire Department (F)

*This must be turned in to the Superintendent's office by May 15th each year.*

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 Superintendent

Faxed to Jim Sanderson 989-743-2609  
 Phone - 989-743-2621

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 Date